



51st Annual Mandarin Art Festival

Mandarin Community Club - Founder & Presenter

APRIL 20 – 21, 2019

EASTER WEEKEND • SATURDAY 10–5 • SUNDAY 10–4

ARTIST APPLICANT INFORMATION

Entry Requirements:

- Artists must be at least 18 years of age.
- Creations must be deemed **Fine Art or Fine Craft** (defined as difficult to learn, produces work that is complex, and is completely designed and produced from scratch by the maker as reflected by the price).
- **All artwork must be original. No kits, buy-sell, mass-produced, manufactured goods, ceramics cast from commercial molds, decals or patterns permitted.**
- This is a **juried show**. Judging will be done on the entire body of work, not just one piece. Prize money is offered in six (6) categories: Painting (Oil, Acrylic, Watercolor, Pastel); Photography; Mixed Media/Print Making/ Drawing/ Graphics; Jewelry; Functional Fine Craft (Fiber, Metal, Wood, Pottery, Leather), and Sculpture/Glass.
- A limited number of exhibitors will be accepted in each of the above categories. Please apply early, as space is not guaranteed.
- Collaborating artists **MUST** have all names on the application.

Site Information:

- Booth spaces are appropriate for a 10' x 10' tent, with limited adjacent storage space. Artists are limited to two (2) paid spaces.
- Exhibitors will provide their own equipment for displays; must be sturdy and weighted to withstand wind and rain.
- **All set-up must be conducted and completed on Friday, April 19, 2019. Exhibitors may NOT begin set-up on Saturday morning under any circumstances.**
- No utilities are available at booth sites nor are extension cords allowed. Only quiet generator use is permitted.
- **NO PARKING IS ALLOWED ON THE GROUNDS.** Offsite parking info is provided at check-in. Limited handicap parking is available at the Club with a current, valid and legal handicap parking permit only.

Festival Regulations:

- Exhibiting Artists must be on site (NO PROXY) and man their booth for the entirety of show hours. The exhibitor agrees to accept full responsibility for the care and protection of his/her exhibit at all times.
- Work may be shown only in the category selected on your application.
- Exhibits may not be removed before closing of the show, except for sales. All visitors **MUST** be off the grounds prior to breaking down & exiting the show. **NO vehicles/trailers** allowed on property on Sunday until **ALL** guests depart.
- **NO PETS ALLOWED ON THE PREMISES.** Service animals must have ID and be leashed at all times.
- This is an outdoor venue. Rain or shine policy: Cancellation due to hazardous weather conditions or acts of God is at the discretion of the Mandarin Art Festival Committee; no refunds or credits given.
- Entry Fee payment must be made, and will be processed, at time of application. There is absolutely no holding of Entry Fees and no walk-up entries will be accepted.
- Refunds for cancellations are at the discretion of Festival management. Absolutely no refunds will be processed after April 1, 2019.
- A returned check fee of \$30 will be assessed for any returned item. In the event of a returned check, cash or money order will be required and payment must be received at least two (2) weeks prior to the show.
- The exhibitor accepts full responsibility for collecting and paying any applicable sales tax (Duval County is 7%).
- The Mandarin Art Festival Committee shall have the final decision in all matters and reserves the right to remove participants for improper conduct, disruptive or fraudulent exhibitors.

Violation of these rules will result in removal from the show and ineligibility to participate in future Mandarin Art Festivals. Additional guidelines related to the event's on-site procedures will be provided upon notification of acceptance.



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INSTRUCTIONS FOR APPLICATION

Please review thoroughly to ensure a complete application submission for timely review and notification.

ALL APPLICANTS

- Submit the attached **Application Form**, completed in full (including signature)
 - a) Via email to mandarinartfestival@gmail.com (Subject Line: 2019 Application – Your Name)OR
 - b) Mail a hard copy to:
Mandarin Community Club
Attn: Krysten Bennett
12447 Mandarin Road
Jacksonville, FL 32223
- Include **Entry Fee** of \$195 per space requested (through March 31, 2019) or \$220 per space requested (on or after April 1, 2019). Make checks payable to Mandarin Community Club or use credit card option on Application Form.

POTENTIAL EXHIBITORS WHO HAVE NOT PARTICIPATED IN THE PAST (NEW)

OR

PAST EXHIBITORS WHO DID NOT PARTICIPATE IN THE 2018 FESTIVAL

- Submit **Application Form** and **Entry Fee**, as outlined above.
- Include non-refundable \$25 **Jury Fee** (please submit separate checks for Entry and Jury Fees).
- Include an **Artist Statement** with a brief description of your work and process and a résumé or appropriate biographical history.
- Include three (3) or more **photographs of AUTHENTIC examples of work** created within the last 3 years. Work exhibited must be consistent with images submitted. Please limit total email size to one (1) MB or less if at all possible. Multiple emails or links to Dropbox, Google Docs, or other file sharing software are acceptable for large file transmission.
- Include a photograph of an outdoor view of your **booth set-up** with work displayed.

EXHIBITORS WHO PARTICIPATED IN THE 2018 FESTIVAL

- Submit Application Form and Entry Fee only. Jury Fee, Artist Statement and Photographs are not required.

All applicants will receive an email notification when their application is received. If you do not receive said email in a timely manner, please feel free to reach out for receipt confirmation.

With the exception of the Jewelry category, all COMPLETE applications will be processed as they are received. This process may take up to three (3) weeks. Please apply early and demonstrate patience as our volunteers review numerous submissions. **Applications from potential exhibitors in the JEWELRY category who are NEW or did not participate in 2018 will be held until January 1, 2019 for review en masse.**

Notification of acceptance or denial will be sent via email.



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EXHIBITOR APPLICATION FORM

When completing this fillable form, be sure to SAVE to your hard drive or desktop prior to printing or sending via email to ensure information is not lost.

Select ONE Category for Participation and Judging:

Painting: Oil, Acrylic, Watercolor, Pastel

Photography

Mixed Media, Print Making, Drawing, Graphics

Jewelry

Functional Fine Craft: Fiber, Metal, Wood, Pottery, Leather

Sculpture, Glass

PLEASE PRINT:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Primary Phone #: _____ Alternate Phone #: _____

Email: _____ Website: _____

Artistic Medium: _____ Price Range: Low \$ _____ High \$ _____

Special requests, including booth placement (cannot be guaranteed):

By signing this Application Form, the exhibitor agrees to abide by the Festival Regulations, as stated above.

Artist Name (print)

Signature

Pay by Credit Card:

\$25 Jury Fee

\$195 Entry Fee (prior to March 19, 2019) X _____ space(s) = \$ _____

\$220 Entry Fee (on or after March 20, 2019) X _____ space(s) = \$ _____

Total Amount Due \$ _____

Visa/Mastercard # _____ Expires: ____/____ Verification Code: _____

Billing zip _____ Signature* _____

**I agree to pay according to the terms of my credit card agreement.*