



# 2024 Mandarin Art Festival

Mandarin Community Club - Founder & Presenter

## March 30 - 31, 2024

**SATURDAY 10 – 5 pm • SUNDAY 10 – 4 pm**

Event may be cancelled in the event of any conditions beyond the control of the host organization.

### Entry Requirements:

- Artists must be at least 18 years of age.
- Creations must be deemed **Fine Art or Fine Craft** (defined as difficult to learn, produces work that is complex, and is completely designed and produced from scratch by the maker as reflected by the price).
- **All artwork must be original. No kits, buy-sell, mass-produced, manufactured goods, ceramics cast from commercial molds, decals, or patterns permitted. Only 20% total maximum artist reproductions of original work will be permitted for sale in a booth.**
- This is a **juried show**. Show judging will be done on the entire body of work, not just one piece. Prize money is offered in six (6) categories: Painting (Oil, Acrylic, Watercolor, Pastel); Photography; Mixed Media/Print Making/ Drawing/ Graphics; Jewelry; Functional Fine Craft (Fiber, Metal, Wood, Pottery, Leather), and Sculpture/Glass.
- Limited number of exhibitors will be accepted in each of the above categories. Please apply early.
- Collaborating artists (limited to 2) **MUST** have all names on the application. No conglomerate, co-op, group workshop, or apprentice created work is allowed. This will be strictly enforced.

### Site Information:

- Booth spaces are appropriate for a 10' x 10' tent, with limited adjacent storage space. Limit two (2) paid spaces.
- Exhibitors will provide their own equipment for displays; must be sturdy and weighted to withstand wind/rain.
- **All set-up must be conducted and completed on Friday, March 30, 2024. EXHIBITORS MAY NOT BEGIN SET-UP ON SATURDAY MORNING UNDER ANY CIRCUMSTANCES- PLEASE DO NOT ASK FOR EXCEPTIONS.**
- No utilities are available at booth sites nor are extension cords allowed. Only quiet generator use is permitted.
- **NO PARKING IS ALLOWED ON THE GROUNDS.** Offsite parking info is provided at check-in. Limited handicap parking is available onsite with a current, valid, and legal handicap parking permit only; others will be towed.

### Festival Regulations:

- Exhibiting Artists must be on site (NO PROXY) and man their booth for the entirety of show hours. The exhibitor agrees to accept full responsibility for the care and protection of his/her exhibit at all times.
- Work may be shown only in the category selected on your application.
- Exhibits may not be removed before closing of the show on Sunday. All visitors **MUST** be off the grounds prior to breaking down & exiting the show. **NO vehicles/trailers allowed on property on Sunday until ALL guests depart.**
- **NO PETS ALLOWED ON THE PREMISES.** Service animals must have valid ID and be leashed at all times.
- This is an outdoor venue. Rain or shine policy: Cancellation due to hazardous weather conditions or acts of God is at the discretion of the Mandarin Art Festival Committee; no refunds or credits given.
- Entry Fee payment must be made, and will be processed, at time of application. There is absolutely no holding of Entry Fees and no walk-up entries will be accepted.
- Refunds for valid cancellations are at the discretion of Festival management. **NO refunds after March 1, 2024.**
- A returned check fee of \$30 will be assessed for any returned item. In the event of a returned check, cash or money order will be required and payment must be received at least two (2) weeks prior to the show.
- The exhibitor accepts full responsibility for collecting and paying any applicable sales tax (Duval County is 7.5%).
- The Mandarin Art Festival Committee shall have the final decision in all matters and reserves the right to remove participants for improper conduct, disruptive or fraudulent exhibitors.

***Violation of these rules will result in removal from the show and ineligibility to participate in future Festivals. Additional guidelines related to the event's on-site procedures will be provided upon notification of acceptance.***



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## APPLICATION INSTRUCTIONS

Please review thoroughly to ensure a complete application submission for timely review and notification.

### **ALL APPLICANTS**

- Submit the attached **Application Form**, completed in full (including signature)
  - a) Via email to [mandarinartfestival@gmail.com](mailto:mandarinartfestival@gmail.com) (Subject Line: 2023 Application – Your Name)  
OR
  - b) Mail a hard copy to:  
Mandarin Community Club  
Attn: MAF Show Chair  
12447 Mandarin Road  
Jacksonville, FL 32223

### **AND**

### **APPLICANTS NOT PREVIOUSLY APPROVED (NEW)**

- Include an **Artist Statement** with a brief description of your work and process and a résumé or appropriate biographical history.
- Include three (3) or more **photographs of AUTHENTIC examples of work** created within the last 3 years. Work exhibited must be consistent with images submitted. Please limit total email size to one (1) MB or less if at all possible.
- Include a photograph of an outdoor view of your **booth set-up** with work displayed.
- Include non-refundable \$25 **Jury Fee** as well as **Booth Fee** of \$225 per space requested (through March 1, 2024)  
**NOTE: \$245 per space requested after March 1, 2024.**
  - *If paying by check:* Make checks payable to **Mandarin Community Club**. Please submit separate checks for both Jury and Booth Fees.
  - *If paying by credit card:* Submit payment via PayPal through the DONATE button on the Festival's website ([www.mandarinartfestival.org](http://www.mandarinartfestival.org)). Single combined payments (\$220 or \$245) via PayPal are acceptable.

### **PAST EXHIBITORS WHO PARTICIPATED IN THE 2023 FESTIVAL**

- Include **Booth Fee of \$225 per space** (through March 1, 2024) or **\$245 per space required (after March 1, 2024)**.
  - *If paying by check:* Make check payable to **Mandarin Community Club**.
  - *If paying by credit card:* Submit payment via PayPal through the DONATE button on the Festival's website ([www.mandarinartfestival.org](http://www.mandarinartfestival.org)).
- Artist Statements and Photographs are not required.

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All applicants will receive an email notification when their application is received. If you do not receive said email in a timely manner, please feel free to reach out for receipt confirmation.

All COMPLETE applications will be processed as they are received. This process may take up to three (3) weeks or longer for certain categories.

Please apply early and demonstrate patience as our volunteers review numerous submissions.  
Notification of acceptance or denial will be sent via email.



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## ARTIST EXHIBITOR APPLICATION FORM

When completing this form, be sure to SAVE to your hard drive or desktop prior to printing or sending via email to ensure information is not lost.

### Select ONE Category for Participation and Judging:

Painting: Oil, Acrylic, Watercolor, Pastel

Photography

Mixed Media, Print Making, Drawing, Graphics

Jewelry

Functional Fine Craft: Fiber, Metal, Wood, Pottery, Leather

Sculpture, Glass

PLEASE PRINT:

Name: \_\_\_\_\_

Address \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Primary Phone #: \_\_\_\_\_ Alternate Phone #: \_\_\_\_\_

Email: \_\_\_\_\_ Website \_\_\_\_\_

Artistic Medium: \_\_\_\_\_ Price Range: Low \$ \_\_\_\_\_ High \$ \_\_\_\_\_

Special requests, including booth placement (cannot be guaranteed):

***By signing this Registration Form, I, the exhibitor, agree to abide by the Festival Regulations, as stated above, and which are subject to changing conditions. By submitting this form I hereby and forever discharge the Mandarin Art Festival/ Mandarin Community Club and their agents, representatives, volunteers, and employees of and from all manner of actions, suits, and damages, claims and demands, whatsoever in law or equity, from any and all loss and damage to the undersigned and the undersigned's property while in attendance at the Mandarin Art Festival/Mandarin Community Club.***

\_\_\_\_\_  
Artist Name (print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**Please submit payment, as follows:**

\$25 Application Fee (NOT REQUIRED for those approved for and participated in the 2023 Festival)

\$225 Booth Fee (prior to March 1, 2024) X \_\_\_\_\_ space(s) = \$ \_\_\_\_\_

\$245 Booth Fee (on or after March 1, 2024) X \_\_\_\_\_ space(s) = \$ \_\_\_\_\_

**Total Amount Paid \$ \_\_\_\_\_**

I have enclosed a check (or checks) made payable to **Mandarin Community Club**.

I paid via Credit Card/PayPal through the DONATE button on the Mandarin Art Festival website.